



The Cabinet Forward Plan - November 2021 to February (Publication date 4 October 2021) For the period 1 NOVEMBER 2021 to 28 FEBRUARY 2022

Explanatory Note:

This Forward Plan contains future items to be considered by the Cabinet and Council. It is published 28 days before the next meeting of the Committee. The plan includes items for the meeting including key decisions. Each item shows if it is 'open' to the public or to be considered in a private part of the meeting.

Definition of Key Decisions

Key decisions are defined in Dorset Council's Constitution as decisions of the Cabinet which are likely to -

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates (**Thresholds - £500k**); or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority."

In determining the meaning of "*significant*" for these purposes the Council will have regard to any guidance issued by the Secretary of State in accordance with section 9Q of the Local Government Act 2000 Act. Officers will consult with lead members to determine significance and sensitivity.

Cabinet Portfolio Holders 2021/22

Spencer Flower	Leader / Governance, Performance and Communications
Peter Wharf	Deputy Leader / Corporate Development and Change
Gary Suttle	Finance, Commercial and Capital Strategy
Ray Bryan	Highways, Travel and Environment
Tony Ferrari	Economic Growth, Assets & Property
David Walsh	Planning
Jill Haynes	Customer and Community Services
Andrew Parry	Children, Education, Skills and Early Help
Laura Miller	Adult Social Care and Health
Graham Carr-Jones	Housing and Community Safety

Subject / Decision	Decision Maker	Date the Decision is Due	Other Committee(s) consulted and Date of meeting(s)	Portfolio Holder	Officer Contact
November					
Phase 2 Parking Charges Project Key Decision - Yes Public Access - Open To consider a report on the Phase 2 Parking Charges Project.	Decision Maker Cabinet	Decision Date 2 Nov 2021		Portfolio Holder for Highways, Travel and Environment	<i>Elizabeth Murray, Strategic Parking Project Manager elizabeth.murray@dorsetcc. gov.uk Executive Director, Place (John Sellgren)</i>
Review of Community Infrastructure Levy (CIL) expenditure Key Decision - Yes Public Access - Open Recommendation from Place and Resources Scrutiny Committee Position report on CIL governance and expenditure to date.	Decision Maker Cabinet	Decision Date 2 Nov 2021	Place and Resources Scrutiny Committee 19 Oct 2021	Portfolio Holder for Planning	<i>Andrew Galpin, Infrastructure & Delivery Planning Manager andrew.galpin@dorsetcoun cil.gov.uk Executive Director, Place (John Sellgren)</i>
Dorset Council High Needs Block Management Strategy Key Decision - Yes Public Access - Open	Decision Maker Cabinet	Decision Date 2 Nov 2021		Portfolio Holder for Children, Education, Skills and Early Help	<i>Vik Verma, Interim Director of Education and Learning vik.verma@dorsetcc.gov.uk Executive Director, People - Children (Theresa Leavy)</i>
Quarter 2 (Q2) Financial Management Report Key Decision - Yes Public Access - Open To consider the Council's revenue budget position at the end of Q2 and the changes since Q1	Decision Maker Cabinet	Decision Date 2 Nov 2021		Portfolio Holder for Finance, Commercial and Capital Strategy	<i>Jim McManus, Corporate Director - Finance and Commercial J.McManus@dorsetcc.gov. uk Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)</i>

Subject / Decision	Decision Maker	Date the Decision is Due	Other Committee(s) consulted and Date of meeting(s)	Portfolio Holder	Officer Contact
<p>Review of Commercial Strategy - Commissioning and Procurement Overview</p> <p>Key Decision - No Public Access - Open</p> <p>To consider a proposed revision to the current Corporate Procurement Strategy.</p>	Decision Maker Cabinet	Decision Date 2 Nov 2021	Place and Resources Overview Committee 17 Sep 2021	Portfolio Holder for Finance, Commercial and Capital Strategy	<p><i>Dawn Adams, Service Manager for Commercial and Procurement</i> <i>dawn.adams@dorsetcouncil.gov.uk</i> <i>Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)</i></p>
<p>Transformation Plan Annual Report</p> <p>Key Decision - Yes Public Access - Open</p> <p>Annual report detailing progress against year 1 of the transformation plan and setting out the proposed year 2 plan</p>	Decision Maker Cabinet	Decision Date 2 Nov 2021		Deputy Leader - Corporate Development and Change	<p><i>Deborah Smart, Corporate Director – Digital & Change</i> <i>deborah.smart@dorsetcouncil.gov.uk</i> <i>Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)</i></p>
<p>Establishing a Shared Services Joint Committee for BCP and Dorset Councils</p> <p>Key Decision - Yes Public Access - Open</p> <p>Report detailing the set up and governance arrangements for establishing a Joint Committee Structure to oversee the shared services of:</p> <ul style="list-style-type: none"> • Joint Archives Service • Coroner and Mortuary Service • Skills and Learning Service <p>delivering services for Bournemouth, Christchurch and Poole Council and Dorset Council</p>	Decision Maker Cabinet	Decision Date 2 Nov 2021		Leader of the Council	<p><i>Lisa. Cotton, Head of Customer Services, Libraries & Archives</i> <i>lisa.cotton@dorsetcouncil.gov.uk</i>, <i>Jonathan Mair, Corporate Director - Legal & Democratic Service Monitoring Officer</i> <i>jonathan.mair@dorsetcouncil.gov.uk</i> <i>Corporate Director, Legal and Democratic Services - Monitoring Officer (Jonathan Mair)</i></p>

Subject / Decision	Decision Maker	Date the Decision is Due	Other Committee(s) consulted and Date of meeting(s)	Portfolio Holder	Officer Contact
<p>Wareham Neighbourhood Plan 2019 - 2034</p> <p>Key Decision - Yes Public Access - Open</p> <p>This report relates to the making (adoption) of the Wareham Neighbourhood Plan 2019 - 2034.</p>	Decision Maker Cabinet	Decision Date 2 Nov 2021		Portfolio Holder for Planning	<p><i>Ed Gerry, Principal Planning Policy Team Leader</i> <i>ed.gerry@dorsetcouncil.gov.uk</i> <i>Executive Director, Place (John Sellgren)</i></p>
<p>Dorchester Town Council - Dorchester City Bid</p> <p>Key Decision - Yes Public Access - Open</p> <p>To approve Dorchester Town Council's bid for Dorchester City Status</p>	Decision Maker Cabinet	Decision Date 2 Nov 2021		Leader of the Council	<p><i>Rebecca Forrester, Business Intelligence & Performance</i> <i>rebecca.forrester@dorsetcouncil.gov.uk</i> <i>Chief Executive (Matt Prosser)</i></p>
<p>Dorset Domestic Abuse Strategy</p> <p>Key Decision - Yes Public Access - Open</p> <p>The Council is required to publish a domestic abuse strategy under the Domestic Abuse Act 2021. A strategy has been prepared in conjunction with the Local Domestic Abuse Partnership Board. Cabinet are being asked to approve the strategy and agree for it to be published.</p>	Decision Maker Cabinet	Decision Date 2 Nov 2021		Portfolio Holder for Housing and Community Safety	<p><i>Andy Frost, Community Safety and Drug Action Manager</i> <i>andy.frost@dorsetcouncil.gov.uk</i> <i>Executive Director, People - Adults</i></p>

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December

Enabling Communities Strategy Key Decision - No Public Access - Open The Communities Strategy will shape how Dorset Council engages and enables of communities.	Decision Maker Cabinet	Decision Date 7 Dec 2021	People and Health Overview Committee 9 Nov 2021	Portfolio Holder for Customer and Community Services	<i>Laura Cornette, Business Partner - Communities and Partnerships</i> <i>Laura.cornette@dorsetcouncil.gov.uk</i> <i>Chief Executive (Matt Prosser)</i>
Household Recycling Centre (HRC) Vehicle Access Policy Key Decision - Yes Public Access - Open Review of legacy policy controlling access to HRCs. This includes the use of vans, hire vans, trailers and other vehicle types. Policy is applicable to all Dorset Council wards. A public consultation will be conducted to inform outcomes.	Decision Maker Cabinet	Decision Date 7 Dec 2021	Place and Resources Overview Committee 21 Oct 2021	Portfolio Holder for Customer and Community Services	<i>Gemma Clinton, Head of Commercial Waste and Strategy</i> <i>gemma.clinton@dorsetwastepartnership.gov.uk</i> <i>Executive Director, Place (John Sellgren)</i>
Park Home Fees Policy Key Decision - No Public Access - Open The Park Homes Fees Policy allows the Council to charge for a number of licensing activities carried out on park homes sites in Dorset under the Mobile Homes Act 2013 and Regulations related to the Fit and Proper Person Register for Park Homes.	Decision Maker Cabinet	Decision Date 7 Dec 2021	Licensing Committee 17 Nov 2021	Portfolio Holder for Customer and Community Services	<i>Richard Conway, Service Manager for Housing Standards</i> <i>richard.conway@dorsetcouncil.gov.uk</i> <i>Executive Director, Place (John Sellgren)</i>

Subject / Decision	Decision Maker	Date the Decision is Due	Other Committee(s) consulted and Date of meeting(s)	Portfolio Holder	Officer Contact
January 2022					
Quarter 3 (Q3) Financial Management Report Key Decision - Yes Public Access - Open To consider the Council's revenue budget position at the end of Q3 and the changes since Q2	Decision Maker Cabinet	Decision Date 18 Jan 2022		Portfolio Holder for Finance, Commercial and Capital Strategy	<i>Jim McManus, Corporate Director - Finance and Commercial</i> <i>J.McManus@dorsetcc.gov.uk</i> <i>Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)</i>
Budget Strategy Report Key Decision - Yes Public Access - Open The Council is required to set a balanced revenue budget, and to approve a level of council tax as an integral part of this.	Decision Maker Dorset Council	Decision Date 15 Feb 2022	Cabinet 18 Jan 2022 Place and Resources Scrutiny Committee 10 Dec 2021 People and Health Scrutiny Committee 10 Dec 2021	Portfolio Holder for Finance, Commercial and Capital Strategy	<i>Jim McManus, Corporate Director - Finance and Commercial</i> <i>J.McManus@dorsetcc.gov.uk</i> <i>Corporate Director, Legal and Democratic Services - Monitoring Officer (Jonathan Mair)</i>
February					

Private/Exempt Items for Decision

Each item in the plan above marked as 'private' will refer to one of the following paragraphs.

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the shadow council proposes:-
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.